

C-300.3 RESPONSIBILITIES RELATING TO SUPERVISION OF STUDENTS

1. Special Education teachers shall supervise their classes and activities at all times.
 - a. Special Education teachers shall be at their teaching stations prior to the start of the period.
 - b. Special Education teachers shall not leave their classes unattended.
 - c. Special Education teachers shall not dismiss classes prior to the end of the scheduled period without permission of the school principal.
 - d. Special Education students shall not be allowed to work in the school without direct supervision.
2. Special Education teachers shall be directly responsible for the supervision of all students in and out of the classroom in accordance with school regulations. Special Education teachers shall:
 - a. establishes clear classroom behavioral guidelines consistent with established policies and regulations.
 - b. be consistent in the treatment of students.
 - c. provided a classroom atmosphere which encourages the development of self discipline and mutual respect.
3. Special Education teachers shall report promptly, to the principal, any serious accident, illness, or unusual disorder affecting students, or serious incidents affecting students under their supervision. Special Incident Report shall be used.

ORIGINAL POLICY MANUAL