



EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF BOARD MEETING

October 14, 2025

The board meeting of East Central Center for Exceptional Children was held on 10.14.25.

Members Present: Jenna Helseth-Carrington, Board President Lindsay Widicker-Fessenden-Bowdon, Janelle Helm-Carrington, Matt Lokemoen-Kensal, Natalie Becker-New Rockford-Sheyenne, Laura Hager-New Rockford-Sheyenne, Chris Triggs-Pingree-Buchanan

Zoom: Jordan Brown-Oberon, Kristi Halvorson-Midkota

Others Present: Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager, Teacher Representative-Megan Thompson

The meeting was called to order at 10:02 am by Board President Lindsay Widicker, and a quorum was established.

A motion was made by Natalie Becker and seconded by Laura Hager to approve September 23rd, 2025 board minutes. With no further discussion, the motion carried.

A motion was made by Janelle Helm and seconded by Jenna Helseth to approve September 30th, 2025 policy meeting minutes. Jenna Helseth noted that this was a big deal and proud of the committee with the near completion of the policy manual. With no further discussion, the motion carried.

A motion was made by Jenna Helseth and seconded by Janelle Helm to approve the October 2025 financial report as presented. With no further discussion, the motion carried.

A motion was made by Jenna Helseth and seconded by Matt Lokemoen to approve the partial October bills presented. Melanie Quinton, business manager, will send an email later next week with the full bills payable list for approval. With no further discussion, the motion carried.

Directors Report:

Director Wolsky discussed the reduction in staffing and funding at the federal level, this will affect our services or funding. The unit we will continue to provide excellent service no matter if the guidance comes from the Federal or state level.

Direct Wolsky reported that East Central is in compliance of Indicator 11 Unit wide regarding Child Find: % of children that were evaluated within the first 60 days of parental consent. Director Wolsky discussed that if even one child is out of compliance it will negatively impact the indicator report; she encouraged staff use the 50 day guideline to be on the safe side.

HTTC: Health Technology and Trades Career Fair is coming up November 6th and a committee that Director Wolsky has joined in the interim while looking for a transition coordinator. She reminded board members to sign up their students. She also recommended that committee members or businesses have a booth. It is geared towards 2-year degrees or training opportunities.

Registration: <https://httcareerfair.wixsite.com/httc>

Mini ABLE Games are being held in Carrington and hosting 30 teams/60 athletes with the date to be determined.

Transition Coordinator position is currently open. East Central case managers have been helping with the Pre-Ets grant hours by reporting the Transition services done in the classroom. Melanie Quinton stated that the final grant hours were submitted on Friday for the 2024-25 grant, which is now complete.

Direct Wolsky is working on classroom observations and teachers should be filling out their self-evaluations. Director Wolsky noted that she uses a Google doc, and it is an open document for admin to add information to as it comes up after speaking to the staff about it.

Case Managers are working on Paraprofessional evals to completed by May.

Director Wolsky has completed the Organization Plan, MEMORANDUM OF UNDERSTANDING AGREEMENT, and once all the board members sign off it will be submitted to ND DPI.

Case Managers will attend Joy Lab Professional Development on MLK Day at Ann Carlsen Center, Jamestown, ND.

Child Count December 1st.

GoalBook training for new case managers is being held in Jamestown on 10/21/2025.

Mariah Weber, East Central Special Ed preschool teacher attended the National Conference-Seattle, Washington last week. She noted that there were 8 preschool teachers that were nominated to go through UND.

Director Wolsky has some upcoming meetings: Laura Booth, special ed lawyer Q & A: 10/15 and 11/19 @ 1 p.m. If you have questions for this meeting, please get them to Director Wolsky or feel free to attend. ND DPI State meeting on 11/13 and the Regional Director's Meeting is on 11/18 with the location TBA.

ND DPI will be in Carrington on 12/10 for a visit on paperwork review and cum files. Director Wolsky stated she has no concerns about this visit that is required through focused monitoring.

Director Wolsky stated that it has been a great start to the 2025-26 school year- Thank you!!

Compliance report:

Megan Thompson gave a report on paperwork compliance; 60% progress & paperwork is in compliance. Director Wolsky discussed the due date is different at each school due to school calendars. Megan also noted she sent out the next progress report for quarter 2 due Dec 19th.

Safety care, there are 5 new staff that need to complete this training in the near future.

Board Action:

A motion was made by Jenna Helseth and seconded by Natalie Becker to approve policy ABCD Records Retention, updating the policy of Record Retention. With no further discussion, the motion carried.

A motion was made by Jenna Helseth and seconded by Laura Hager to approve policy ACBF- Medical Marijuana. With no further discussion, the motion carried.

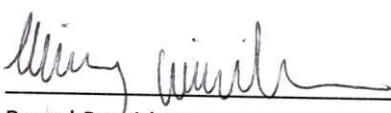
A motion was made by Natalie Becker and seconded by Janelle Helm to remove outdated policy G-105 Equipment usage policy. With no further discussion, the motion carried.

A motion was made by Janelle Helm and seconded by Laura Hager to remove outdated policy G-320 Bomb Threat. With no further discussion, the motion carried.

A motion was made by Natalie Becker and seconded by Chris Triggs to approve the door-fob system for the East Central backdoor (preschool). Discussion was had on the budget line and student safety. Melanie Quinton indicated the gob system will be above the budgeted amount. The board feels the safety of the students & staff is important. With no further discussion, the motion carried.

The next board meeting date: November 19th at 10:00 am.

The meeting adjourned at 11:00 am.



Mary Winkler

Board President

11-19-25

Date Approved



Melanie Quinton

Melanie Quinton, Business Manager