



EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF BOARD MEETING

August 27th, 2025

The board meeting of East Central Center for Exceptional Children was held on 8.27.25.

Members Present: Jenna Helseth-Carrington, Board President Lindsay Widicker-Fessenden-Bowdon, Janelle Helm-Carrington, Kristi Halvorson-Midkota, Matt Lokemoen-Kensal, Natalie Becker-New Rockford-Sheyenne, Jordan Brown-Oberon, Chris Triggs-Pingree-Buchanan, Laura Hager-New Rockford-Sheyenne

Others Present: Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager, Teacher Representative-Shauna Fetch

The meeting was called to order at 10:05 am by Jenna Helseth, and a quorum was established.

Additions/ amendments: None

A nomination was made by Janelle Helm and seconded by Natalie Becker to appoint Lindsay Widicker as Board President. With no further discussion, the motion carried.

A nomination was made by Natalie Becker and seconded by Kristi Halvorson to appoint Janelle Helm as Vice President. With no further discussion, the motion carried.

A motion was made by Jenna Helseth and seconded by Janelle Helm to approve August 5th, 2025, board minutes. With no further discussion, the motion carried.

A motion was made by Natalie Becker and seconded by Jenna Helseth to approve the August 2025 financial report as presented. With no further discussion, the motion carried.

A motion was made by Janelle Helm and seconded by Laura Hager to approve the August bills presented including payroll. With no further discussion, the motion carried.

Directors Report:

Director Wolsky plans to attend the Fall Leadership at ND DPI on September 8th and 9th in Bismarck. In addition to Study Council. Director Wolsky attended a round table meeting with Dakota Boys Ranch on 8/26/25 to try to improve the processes of residential placement. Other discussion was held on other resources in the state and the process of placement for these students to these facilities.

SOLAR: Social Learning and Emotional Regulation is a new curriculum East Central staff is using for the 2025-26 school year. Board members are encouraged to login and look at it.

Login: Ashly.wolsky@k12.nd.us, Password: EastCentral1!

The Discretionary grant was approved for \$10,000. It will be used for paperwork compliance; this position is filled by Megan Thompson. There are also additional paperwork hours available for case managers if requested throughout the year.

Safety Care and GoalBook training have completed by staff. There will be additional GoalBook training for the new case managers in Jamestown. Goalbook usage is a state requirement with compliance.

ESY information has been provided by the case managers and therapists to the schools. Directory Wolsky discussed the data should be looked at now in preparation for upcoming ESY.

Director Wolsky instructed case managers to send out: Welcome and beginning of the year letters with expectations for the year in addition to updating schedules, caseloads, snapshots, IEP/meeting guidelines. Director Wolsky discussed seeing services starting immediately with the beginning of the new school year. Also discussed was staffing and making sure student needs are met.

Staffing 2025-26:

https://docs.google.com/document/d/1xEAdAz_Z957GtmkAOgvFuK57P9LIBzOOUrmbgkH8Lh0/edit?usp

Board president report:

NDPHIT Annual Report was presented for board members to review.

Medicaid annual information was presented for board members to review. Board President Lindsay Widicker and Director Wolsky discussed the flow of Medicaid and how these funds come back to the unit.

2024-25 Reconciliation of direct costs was presented for board members to review.

Policy committee discussion was held and Melanie Quinton noted that the policy manual is almost completed. A meeting will be scheduled with members Jenna Helseth, Natalie Becker, Ashly Wolsky, Melanie Quinton and new member Lindsay Widicker.

Finance committee was determined to be reinstated specifically to address fund balance. Members include Jenna Helseth, Chris Triggs and Lindsay Widicker will be on this committee and it will have its first meeting in February after the final audit is presented.

Board Action:

A motion was made by Chris Triggs and seconded by Matt Lokeomoen to approve the destruction of records: Deposit slips 1999-2018, IEP Student information (letters were sent 6/27/25 for destruction 8/22/25), W4 & I9s for employees prior to 1.1.2020. The current policy is outdated, and we are currently using the best practice of 7 years, this will be reviewed at the next policy meeting. With no further discussion, the motion carried.

A motion was made by Kristi Halvorson and seconded by Laura Hager to approve the business manager Melanie Quinton to renew the CD to the best current rate (7 month) that is available in September. With no further discussion, the motion carried.

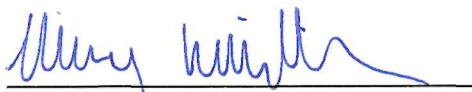
A motion was made by Natalie Becker and seconded by Janelle Helm to approve the removal of Katie Eggermont, past transition coordinator from the EC activity account; Melanie Quinton, business manager, will remain listed on account—new transition coordinator will get a debit card with their own name under Melanie Quinton. Recommendation to sign up for E-statements. With no further discussion, the motion carried.

A motion was made by Laura Hager and seconded by Chris Triggs to approve the president elect to be on the East Central Bank Forward account and check signature. Remove the past president if applicable. With no further discussion, the motion carried.

A motion was made by Janelle Helm and seconded by Natalie Becker to approve the East Central Special Ed Unit Financial Report as presented and to be submitted to NDDPI. With no further discussion, the motion carried.

The next board meeting date: September 15th, 2025: 10:00 am

The meeting adjourned at 11:20 am



Board President



Melanie Quinton, Business Manager

9-23-25
Date Approved