

East Central Center for Exceptional Children

*A Special Education Cooperative Serving the School Districts of Carrington, Kensal,
Fessenden-Bowdon, New Rockford-Sheyenne, Oberon, Pingree-Buchanan*

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Ashly Wolsky, Director*

Updated 8/26/205

DATE: Thursday, August 21st, 2025

TO: East Central Board Members

FROM: Ashly Wolsky, Director

RE: Board Meeting

WHEN: Tuesday, August 27th, 2025

TIME: 10 a.m.

WHERE: East Central Center for Exceptional Children

AGENDA

I. CALL TO ORDER

- **Establish quorum**
- **Welcome**
- **Additions to Agenda**
- **Election of Officers**
- **Approval of Minutes**
- **Financial Reports and Bills**

1. Election of Officers: According to our bylaws, nominations for the officer of president are now in order.

2. Approval of Minutes: Regular Board Meeting minutes from August 5th, 2025.

a. Information: a copy of Regular Board Meeting minutes from August 5th, 2025.

b. Recommendation: I recommend the minutes from the Regular Board Meeting from August 5th to be approved as presented.

3. Review of Financial Reports

- a. Information: a copy of the financial report from August is provided.
- b. Recommendation: I recommend the financial report for August to be approved as presented.

4. Approval of Bills Payable, including payroll

- a. Information: a copy of the bills and payroll from August are provided.
- b. Recommendation: I recommend the bills and payroll from August to be paid as presented.

II. REPORTS TO BOARD

Director's report:

- Fall Leadership ND DPI: September 8th and 9th, Bismarck, ND
- SOLAR: Social Learning and Emotional Regulation curriculum: subscription purchased Login: Ashly.wolsky@k12.nd.us, Password: EastCentral1!
- Discretionary *Grant approved*:
 - paperwork compliance position: *Megan Thompson*
 - additional paperwork hours available per request*
- Safety Care training completed
- GoalBook training complete; additional training needed for new employees (Jamestown)
- ESY completed; progress
- Welcome and beginning of the year letter/expectations have been sent out including staffing, schedules, caseloads, snapshots, IEP/meeting guidelines
- Staffing 2025-26:
https://docs.google.com/document/d/1xEAdAz_Z957GtmkAOgvFuK57P9LIBzO0UrmBgkH8Lh0/edit?usp=sharing

Board President report:

III. OTHER

NDPHIT Annual Report (see attachments)

Medicaid annual information (see attachments)

2024-25 Reconciliation of direct costs (see attachments)

Policy Committee

Finance Committee

IV. ITEMS RECOMMENDED FOR BOARD ACTION

Destruction of records: Deposit slips 1999-2018, IEP Student information (letters were sent 6/27/25 for destruction 8/22/25), W4 & I9s for employees prior to 1.1.2020.

Bank Forward CD will mature 9/3/2025; recommendation to enroll it into the current best rate special that is available in September.

Bank Forward: Removal of Katie Eggermont, transition coordinator from the EC Activity account; Melanie Quintin, business manager, will remain listed on account—new transition coordinator will be listed under business manager. Recommendation to sign up for E-statements.

Bank Forward: Approval of the president elect to be on the East Central Bank Forward account and check signature. Remove the past president if applicable.

East Central Special Ed Unit Financial Report for NDDPI.

V. ADJOURNMENT

Next Board Meeting date: September 17th, 2025 (need to reschedule)

Next board meeting recommendations of 9/15, 9/22, 9/23 or 9/25