



EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF BOARD MEETING

April 17th, 2024

The board meeting of East Central Center for Exceptional Children was held 4.17.24

Members Present: Jenna Helseth- Carrington Board President, Kent Dennis- Fessenden, Matt Lokemoen- Kensal, Natalie Becker- New Rockford-Sheyenne, Janelle Helm- Carrington, Alyson Myhre- New Rockford, Jordon Brown-Oberon, Amber Krapp- Pingree-Buchanan

Absent:

Others Present: Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager, Megan Thompson, Teacher representative

I. Call to Order: The meeting was called to order at 10:00 am by Board President Mrs. Helseth and a quorum was established.

Additions/Change to Agenda:

Minutes: March board minutes were presented and reviewed. A motion was made by Kent Dennis, seconded by Jordan Brown to approve the minutes of the March 20th, 2024, Board minutes. With no further discussion, motion carried.

Financial Report: The Financial Report was reviewed. A motion was made by Janelle Helm, seconded by Amber Krapp to approve the April 2024 Financial Report as presented. With no further discussion, motion carried.

Bills Payable: April bills payable were presented and reviewed. A motion was made by Amber Krapp, seconded by Janelle Helm to approve April 2024 bills payable. No further discussion motion carried.

II. REPORTS TO BOARD

Director's report:

- Director Wolsky updated the board on staffing for the 2024-2025 school year. Carrington and New Rockford-Sheyenne have case special education teacher openings. New Rockford -

Sheyenne's will be filled with a 2nd year Resident Teacher with additional case management provided if a more qualified candidate is not found. Carrington, Fessenden-Bowdon, and New Rockford-Sheyenne, have immediate paraprofessional openings.

- Director Wolsky has completed teacher evaluations. Documents included in the process are observation and paperwork/data review notes, self-evaluation completed by the teacher, a written formal checklist and feedback from administration. She also completed the business manager evaluations and provided copies for the board. The transition coordinator evaluation will be included in next month's meeting.
- Director Wolsky will attend a regional directors meeting on April 18th in Valley City, where the PIER Tool for Zones of Regulation fidelity checks will be discussed. On April 11th, she attended the State Directors' call which included a session with Luar Booth. Wolsky welcomed board members to attend Laura's calls as well or submit questions. The state directors will continue to access Laura's services for the 2024-2025 school year. Director Wolsky also plans to attend the Summer Institute in Bismarck on June 11th & 12th.
- Director Wolsky and the business manager are planning to meet on April 29th for the purpose of budget planning. Board input was encouraged. Staffing meetings to plan for the 2024-2025 school year will also be held at each school/district.
- Director Wolsky also discussed extended school year (ESY) plans, informed the board of a high-cost student no longer needing residential placement, updated the board on the Indicator 8: Parent Survey and Indicator 14: Post-School Outcome requirement. She reported that 3rd quarter student progress data is being collected, discussed GoalBook and teacher mentoring plans for the 2024-2025 school year, and informed the board that Preschool Screening have been completed. She also reported that she plans to write the Discretionary Grant for teacher retention and recruitment to include \$5,000 for the unit's 2nd year Resident Teacher, she reminded the board of ABLE in school, discussed a possible new local parent support group for those with children with disabilities, and informed the board of resources being accessed through the South Central Human Service Center.
- In addition, Director Wolsky reported that Respite Care providers and Camp Grassick staff are needed.
- Lastly, Midkota school district requested to meet with the East Central Unit regarding the possibility of joining the unit. The meeting will take place on April 17th and will include representatives from the Midkota district along with Director Wolsky, President Helseth, and business manager Quinton.

Board President report:

III. OTHER

- The lease agreement with New Rockford -Sheyenne PreK will continue for the 2024-2025 school year with the rent remaining the same at \$1,100/month.

IV. ITEMS RECOMMENDED FOR BOARD ACTION:


- Rocky Mountain Evaluation Tool: \$35 per employee, per year and a \$350 setup fee which covers lifetime maintenance. Can be up and running immediately: <https://rmevaluations.com>. The evaluation tool was discussed and the Unit/director will continue to use the current process, but look into updating the language using the Danielson model.
- KACA: Kent Dennis motioned, and Jordan Brown seconded the motion to approve the 2nd and final reading of policy KACA: Patron Complaints. With no further discussion, motion carried.

V. ADJOURNMENT

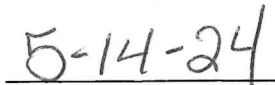
The meeting adjourned at 11:10 am.

Next Board Meeting date: Tuesday, May 14th, 2024.

Upcoming Policy committee meeting Tuesday, April 30th, 2024.



Mrs. Helseth, Board President



Date Approved



Melanie Quinton, Business Manager