



EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF BOARD MEETING

March 20th, 2024

The board meeting of East Central Center for Exceptional Children was held 3.20.24

Members Present: Jenna Helseth- Carrington Board President, Kent Dennis- Fessenden, Matt Lokemoen- Kensal, Natalie Becker- New Rockford-Sheyenne, Janelle Helm- Carrington, Alyson Myhre- New Rockford

Zoom: Jordon Brown-Oberon

Absent: Amber Krapp- Pingree-Buchanan

Others Present: Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager, Megan Thompson, Teacher representative

I. Call to Order: The meeting was called to order at 10:05 am by Board President Mrs. Helseth and a quorum was established.

Additions/Change to Agenda: Removal of Cassie Deal contract.

Minutes: February Board Minutes were presented and reviewed. A motion was made by Janelle Helm, seconded by Kent Dennis to approve the minutes of the March 5th, 2024, Board Meeting. With no further discussion, motion carried.

Policy Committee: Policy Committee Meeting Minutes were presented and reviewed. A motion was made by Kent Dennis, seconded by Janelle Helm to approve March 5th, 2024, Policy Committee Meeting Minutes. No further discussion motion carried.

Financial Report: The Financial Report was reviewed. A motion was made by Janelle Helm, seconded by Matt Lokemoen to approve the February 2024 Financial Report as presented. With no further discussion, motion carried.

Bills Payable: February bills payable were presented and reviewed. A motion was made by Kent Dennis, seconded by Janelle Helm to approve March 2024 bills payable. No further discussion motion carried.

II. REPORTS TO BOARD

Directors Report:

- Teaching contracts for the 2024-25 school year have been sent out.
- Teacher evaluations to be completed by the 4/15 deadline, please provide feedback.
- Business manager and Transition Coordinator evaluations, please provide feedback.
- Para evaluations to be completed by case managers.
- Paraprofessional Return forms sent out.

- 3rd quarter IEP student progress will be available at the end of the month.

- GoalBook Training for Carrington and NRS case managers and SLPA's.
 - March 20th 2-5 p.m. in Jamestown, ND.
 - In-person training and exploration.
 - Pilot Program.

- Director attended CEC National Conference March 13-16 San Antonio, Texas.
 - Conference takeaways: https://docs.google.com/document/d/1wTFREjrPDBp_7A-EkqAeUFUwxFtCL28LOAe1B2fBZ9U/edit?usp=sharing
 - Understanding Suicidality and Self-Injury in Neurodivergent Students.
 - The STAR Program: Sustainable Autism Program.
 - Independent Works Systems.
 - Digital Literacy 4 All: Media Usage.
 - Thank you for the opportunity to attend and grow as a leader!
 - Estimated Cost breakdown of CEC National Conference:
<https://docs.google.com/document/d/1GloY6JO5fo7hPvINcZPgYeLxUdTJuD1pfIp0QAVyBlo/edit?usp=sharing>

- Statewide Director meeting to be held in Carrington on March 21st Chieftain (20 directors Statewide).

- Behavioral Health Grant 2023-24: STAR Autism training, curriculum, and online component.

- Upcoming Preschool Screenings: *NEW online sign up, with paperwork download and digital upload!*
 - Carrington Preschool: 2/21 1-3 p.m.
 - Carrington Church Preschool: 2/22: 8:30-11:30
 - Carrington Preschool: 2/22 1-3 p.m.
 - NRS Preschool: 2/23 8:30-2:30o
 - PB Preschool: 3/26 9-2 p.m.
 - Kensal Preschool: 4/9 9:30-11:30a.m.
 - Oberon Kindergarten: 4/11 9:30-11:30 a.m.
 - FB Preschool: 4/12 9:30-11:30 am.

Board President report:

III. OTHER

Directors National Conference out of pocket expenses \$1,584.69: A motion was made by Janelle Helm to approve the out-of-pocket expenses, seconded by Kent Dennis. Alyson Myhre mentioned the directors contract and if this motion is not following the negotiated agreement. Natalie Becker mentioned coming back to the negotiated agreement and changing the language for future reference. Other districts' policies were discussed. Jenna Helseth mentioned the exceptions that school boards are making with contracts and expenses. Kent Dennis suggested putting it on next month's agenda and bringing the possibility of Director Wolsky adding an amendment to her negotiated agreement for future conferences. Jenna Helseth discussed different conferences and the current inflation rates and would prefer not to bring in contract re-negotiations. Kent Dennis mentioned the current budget of \$3000 was 7 years ago and has not increased like inflation has. Matt Lokemoen mentioned he does not agree to an open budget for conferences and also discussed how we spend the taxpayers money. With no further discussion, a roll call vote was held:

Jenna Helseth - Yes

Janelle Helm- Yes

Natalie Becker- No

Alyson Myhre- No

Matt Lokeomon- No

Kent Dennis- Yes

Jordon Brown-Yes

Motion approved for out-of-pocket expenses to be reimbursed. 4 yes, 3 no.

Director Wolsky's rebuttal from evaluation (3/5/2024) Amber Krapp also included a rebuttal and would like the comment redacted from the evaluation. Jenna Helseth noted that that her and Vice President Dennis discussed, and being the evaluation was already approved it cannot be redacted.

Rocky Mountain Evaluation Tool: \$35 per employee, per year and a \$350 setup fee which covers lifetime maintenance. Can be up and running immediately: <https://rmevaluations.com> . Jenna believes this tool is more than East Central needs for 1 evaluation. Natalie mentioned NRS uses The Danielson. Ashly is requesting to use Rocky Mountain for all East Central teachers and support staff (Vickie Becvar and Melanie Quinton). Alyson Myhre said she has completed 27 evaluations in her years on the board at NRS and thinks it is a very useful tool to use. Natalie Becker would like to see a cost breakdown for everyone we plan to use this for, Ashly responded with the total cost for 14 staff would be \$500. This item has been added for board action for the April 2024 board meeting.

IV. ITEMS RECOMMENDED FOR BOARD ACTION:

- Resignation of Chelsea Aljets, Preschool Special Ed Teacher (Unit wide) A motion was made by Kent Dennis, seconded by Matt Lokemoen to approve the resignation of Chelsea Aljets. With

no further discussion, motion carried. Ashly noted: thank you for her service from Board President and Director. The recommendation is coaching/data. Discussion was held on the position, it is currently early childhood but has filled other roles based on the Unit's needs. An Internal transfer will be opened up first and then the position will be open externally to fill for the 2024-25 school year.

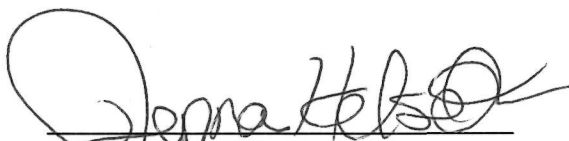
- Approval of Roslynn Mozelle's teaching contract based upon completion of teaching degree (May 2024) Rosie served as a para in the Unit and was encouraged to go back to school to earn her master's degree. Rosie will complete the Resident Teacher (RT) program through UND this Spring, her continuing education has been supporting through grant funding. A motion was made by Kent Dennis, seconded by Janelle Helm to approve the teaching contract of Roslynn Mozelle. With no further discussion, motion carried.
- DDAA Family Medical Leave Act (FMLA) Policy (2nd and final reading) A motion was made by Kent Dennis, seconded by Matt Lokemoen to approve DDAA . With no further discussion, motion carried.
- DDAA-BR Family Medical Leave: (1st and Final Reading) A motion was made by Kent Dennis, seconded by Janelle Helm to approve DDAA-BR . With no further discussion, motion carried.
- KACA: Patron Complaints: (1st reading) A motion was made by Janelle Helm, seconded by Matt Lokemoen to approve KACA . With no further discussion, motion carried.
- Business Manager computer: A motion was made by Kent Dennis to approve the computer quote, Malware bites \$34.95 and a backup hard drive \$149. Totaling \$1701.00 seconded by Alyson Myhre to approve a new computer for the Business Manager. With no further discussion, motion carried.

V. ADJOURNMENT

Meeting adjourned at 11:50 a.m.

Next Board Meeting date: Wednesday, April 17th, 2024.

Upcoming Policy committee meeting Tuesday, April 30th, 2024.



Mfs. Helseth, Board President

4-17-24

Date Approved



Melanie Quinton, Business Manager