



## **EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN**

### **MINUTES OF MEETING**

**12.13.23**

**The board meeting of East Central Center for Exceptional Children was held 12.13.23**

**Members Present:** Jenna Helseth- Carrington Board President, Kent Dennis- Fessenden, Matt Lokemoen- Kensal, Natalie Becker- New Rockford-Sheyenne, Janelle Helm- Carrington, Morgan Wetzel, Teacher representative.

**Zoom:** Amber Krapp- Pingree-Buchanan, Alyson Myhre- New Rockford

**Absent:** Jordon Brown-Oberon

**Others Present:** Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager.

**Call to Order:** The meeting was called to order at 10:08 am by Board President Mrs. Helseth and a quorum was established.

#### **Additions/Change to Agenda:**

**Minutes:** A motion was made by Kent Dennis, seconded by Janelle Helm to approve the minutes of the November 15th, 2023, Board Meeting. With no further discussion, motion carried.

**Financial Report and Monthly Bills:** The Financial Report was reviewed. A motion was made by Janelle Helm, seconded by Matt Lokemoen to approve the November 2023 Financial Report as presented. With no further discussion, motion carried.

**Bills Payable:** Bills payables were presented and reviewed. A motion was made by Kent Dennis, seconded by Janelle Helm to approve November 2023 bills payable. No further discussion motion carried.

#### **Directors Report:**

East Central received CIE grant: \$8,403.00 of the requested \$10,000. They did not approve funding for the BOB T-shirts. \$50,000 allotted Statewide:

- Transition Assessments & Curriculum (\$1,500).
- Transition Portfolios-binders and digital (\$1,000).

- Workforce Readiness-supplies, training, coaching, transportation (\$5,000).
- Job Service Trips (\$1,000).

Regional Directors meeting attended by Director in Jamestown on November 28<sup>th</sup>.

Next Director meeting January 23<sup>rd</sup>, hosted by Valley City.

Statewide Director meeting to be held in Carrington on March 21<sup>st</sup>.

Statewide Directors Zoom, Laura—legal Q&A attended by director on 11/15, upcoming meeting on 12/13.

Child Count due December 1<sup>st</sup>, Ashly completed and submitted, and noted it approximately 160-175, fluctuating 5-10 a year.

Teacher observations completed and shared with district administration (December 15<sup>th</sup>).

- Self-Evaluation completed by teachers.
- 1st round of observations completed (December).
- 2nd round of observations, in addition to formal evaluation and feedback requested from district admin (Spring).

Goal Book, ND DPI Pilot program: <https://goalbookapp.com/toolkit-info-2/>.

- Support teachers with designing learning goals and instructional plans that respond to the different ways students learn and their individual needs.
- Empower teachers to identify learning barriers and apply effective strategies based on research to ensure all students can access the general curriculum.
- Our resources and professional development enable teachers to continually learn and develop their instructional practice.

ND DPI Tie Net Work Group Committee.

- Director attended on November 16<sup>th</sup>.
- Upcoming meeting on December 12<sup>th</sup>.

College programs available for students with ID, Minot and NDSU have these programs available.

**Board President report:**

**OTHER:**

K12 Docs- Discussion was held on K12 docs. A program that digitizes accounts payable, employee files, and board information.

**ITEMS RECOMMENDED FOR BOARD ACTION:**

-Business Manager work agreement (updated) A motion was made by Natalie Becker, seconded by Alyson Myhre to approve Melanie's work agreement retroactively to November 14<sup>th</sup>. With no further discussion, motion carried.

-Director Evaluation A motion was made by Kent Dennis, seconded by Janelle Helm to approve the Director Evaluation. With no further discussion, motion carried.

-Policy DBBA (2<sup>nd</sup> and final reading) A motion was made by Janelle Helm seconded by Kent Dennis to approve DBBA. With no further discussion, motion carried.

-G-200 (amend/2<sup>nd</sup> and final reading) A motion was made by Janelle Helm, seconded by Kent Dennis to approve G-200. With no further discussion, motion carried.

-Laurel Westby retirement (letter attached) A motion was made by Matt Lokemoen, seconded by Natalie Becker to approve the retirement of Laurel Westby with a formal Thank You from the board of directors. With no further discussion, motion carried.

#### **ADJOURNMENT**

Next Board Meeting, Wednesday, January 17<sup>th</sup>, 10:00am.

Upcoming Policy committee meeting January 25<sup>th</sup>, 2023.

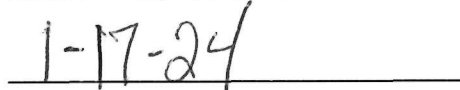
Meeting adjourned at 11:19 am.



Mrs. Helseth, Board President



Melanie Quinton, Business Manager



Date Approved