



EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

8.10.23

The board meeting of East Central Center for Exceptional Children was held 8.10.23

Members Present: Jenna Helseth- Carrington Board President, Janelle Helm- Carrington, Kent Dennis-Fessenden, Matt Lokemoen- Kensal, Natalie Becker- New Rockford-Sheyenne

Zoom: Amber Krapp- Pingree-Buchanan, Jordon Brown-Oberon

Absent: Alyson Myhre- New Rockford

Others Present: Ashly Wolsky- East Central Director, Melanie Quinton- East Central Business Manager, Teresa Risovi, Teacher representative

Call to Order: The meeting was called to order at 1:05pm by Board President Mrs. Helseth and a quorum was established.

Additions/Change to Agenda: Election of officers

Minutes: A motion was made by Kent Dennis, seconded by Matt Lokemoen to approve the minutes of the June 26th, 2023, Board Meeting. With no further discussion, motion carried.

Minutes: A motion was made by Janelle Helm, seconded by Natalie Becker to approve the minutes of the July 17th, 2023, Board Meeting. With no further discussion, motion carried.

Financial Report and Monthly Bills: The Financial Report was reviewed. A motion was made by Natalie Becker, seconded by Kent Dennis to approve the July 2023 Financial Report as presented. With no further discussion, motion carried.

Bills Payable: Bills payable were presented and reviewed, June and July Visa payments. A motion was made by Janelle Helm, seconded by Kent Dennis to approve the July 2023 bills payable. No further discussion motion carried.

Directors Report

Staffing:

<https://docs.google.com/document/d/1z8iY9J7aRScPnx3ycav5mHruiGwhc9yyh2IFAh9vcZM/edit?usp=sharing>

Positions to fill:

Ashly noted she had 3 interviews today and hired 2 with 2 more interviews next week.

- NRS: speech para (1 day a week)- Filled today
- NRS: Special ed teacher (HS)- para to pipeline
- SLP part-time NRS & Oberon- presence Learning
- Carrington: Special ed para (HS)- Filled today
- Carrington: Special ed para (bus rider to ACC)

Professional Development 2023-24:

- Safety Care Training (replacing CPI)-training paid for using ARP grant funding
- Trainers: Megan Thompson, NRS and Rosie Mozelle, Carrington
NEW DATES: 8-4 p.m.
- FB: Friday, August 11th, location Fessenden
- PB, and Kensal: August 14th and 15th, location-East Central
- Carrington: August 17 & 18, location-Carrington
- NRS/Oberon: August 22nd & 23, location-East Central
- o 10 spots available per 1 trainer, 20 spots available 2 trainers
- o All staff must attend certified and non-certified
- o District staff invited if open seats

- **Kick-off to the school year: Keynote Speaker, Mr. Erik Hatch, August 21st (9:15-11:15 a.m.)**
- o All EC staff (certified and non-certified) are welcome if school is not in session
- o If school is in session, certified staff may put in for a sub to attend
- o Hosted by: Carrington

• **UFLI Reading Training**

- o January 15th MLK, PD Day
- o Certified staff only
- o Location: East Central

• Welcome back---

- Director to attend Fall Leadership in Bismarck September 18th & 19th
- Director and Business Manager meeting with SEEC 8/15
- Medicaid billing training for new staff (therapies)

Board President report:

OTHER

Audit Week of October 9th, 2023

ITEMS RECOMMENDED FOR BOARD ACTION

- 2023-24 Budget. Natalie asked for an explanation from Director Wolsky on the Presence Learning in New Rockford. Director Wolsky gave a breakdown of the days. Matt Lokemoen noted the change on Kensal's budget. A motion was made by Kent Dennis, seconded by Janelle Helm to approve the 2023-24 budget as presented. With no further discussion, motion carried.

• ACBB SIGNIFICANT CONTAGIOUS DISEASES (2nd/final reading) ---deleting #1- Amber Krapp 1st, Janelle Helm 2nd, all approved, motion carried.

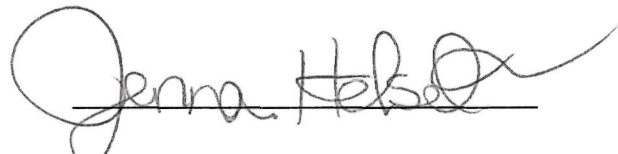
• Remove D-206 SIGNIFICANT CONTAGIOUS DISEASES- Kent Dennis 1st, Matt Lokomoen 2nd, all approved, motion carried.

Natalie Becker made a motion to leave the officers the same, Matt Lokomeon seconded, all approved, no further discussion, motion carried.

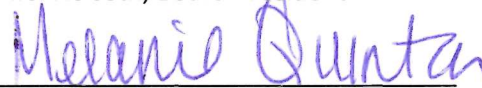
ADJOURNMENT

Next Board Meeting, September 20th, 10:00am

Meeting adjourned at 1:35pm

A handwritten signature in black ink that reads "Jenna Helseth". The signature is written over a horizontal line.

Mrs. Helseth, Board President

A handwritten signature in blue ink that reads "Melanie Quinton". The signature is written over a horizontal line.

Melanie Quinton, Business Manager

A handwritten date "9-20-23" in black ink, written over a horizontal line.

Date approved