

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

11-23-22

The regular board meeting of East Central Center for Exceptional Children was held 11-23-22.

Members Present: Jenna Helseth, Kent Dennis, Natalie Becker, Amber Krapp, Janelle Helm, Matt Lokemoen and Alyson Myhre.

Call to Order: The meeting was called to order at 10:02pm a.m. by Chairperson Helseth and a quorum was established.

Additions/Change to Agenda: No additions to the agenda.

Minutes: A motion was made by Natalie Becker, seconded by Amber Krapp, to approve the minutes of the October 19, 2022 Board Meeting. Motion carried. Kent Dennis made a motion to approve the minutes of the October 26, 2022 Policy Committee Meeting, seconded by Janelle Helm. Motion carried.

Financial Report and Monthly Bills: The Financial Report was reviewed. A motion was made by Alyson Myhre, seconded by Janelle Helm to approve the Financial Report as presented. Motion carried.

Bills Payable: Bills payable were presented and reviewed. A motion was made by Kent Dennis, seconded by Janelle Helm, to approve the bills as presented. Motion carried.

REPORTS TO BOARD

Directors Report

Child count December 1, 2022: This is how we get our funding. Funding correlates to completed IEPS. Staff will get there information to Director, who will compile and submit to NDPI. When all information has been compiled and verified it will be shared with the Unit Directors.

State Director's Meeting: Director Wolsky attended this meeting on 11/9/22.

Behavioral Health Grant: \$1,844.01 Unitwide.

Zones of Regulation: Certified staff are participating. They are learning to deal with tougher students with Other Health Impairments and Autism. This is mandated by the State.

Data Day: This is the second training scheduled for January 16, 2022. It will be a continuation from previous Data Day training. Certified staff attend. Continuing to use graphs and charts to analyze the data that is being collected.

Teacher Evaluations: Certified staff that have been in the Unit 3 or less years are being evaluated. This information is shared with District Administrators.

Choice Ready Grant: This grant in the amount of \$20,000 has been awarded to ECCEC. ECCEC's grant includes bringing in Brooks Harper, Career Development Expert and Interview Coach. Along with the presentation the Unit would purchase 20 Independent Living Kits for our 11th and 12th graders that qualify for an IEP. The kits will help kids become independent. They will be taught how to use all the tools in the kit, which include first aid, cleaning supplies, kitchen and laundry supplies to increase their essential life skills.

Indicator 8 Parent Survey: This is to be completed at the local level. This relates to parent feedback regarding IEP process, Parent Handbook etc. Parents have from now until the April to complete the survey. It is available in multiple languages. Information goes into the State.

Board President Report: n/a

OTHER BUSINESS:

- Annual Audit presentation scheduled for January board meeting via Zoom.

ITEMS Recommended for Board Action:

Policies for Board Approval

- AAC Nondiscrimination and Harassment Policy 1st Reading. Kent Dennis moved, seconded by Alyson Myhre to approve the 1st reading of this policy. Motion carried.
- AAC-BR1 Discrimination and harassment Grievance Procedure 1st Reading. Amber Krapp moved, seconded by Janelle Helm to approve the 1st reading of this policy. Motion carried.
- AAC-BR2 Title IX Sexual Harassment Grievance Procedure 1st Reading. Natalie Becker moved, seconded by Kent Dennis to approve the 1st reading of this policy. Motion carried.
- ABCE Prohibiting on Aiding Sexual Abuse 1st Reading. Janelle Helm moved, seconded by Natalie Becker to approve the 1st reading of this policy. Motion carried.

Directors Evaluation: Director Wolsky's Annual Evaluation was presented and discussed. President Helseth publicly thanked Director Wolsky for putting in the miles and her hard work through out the year. Kent Dennis moved, seconded by Amber Krapp to approve the Director's evaluation as presented. Motion carried.

Business Manager Resignation effective December 31, 2022: Kent Dennis moved, seconded by Natalie Becker to accept the Business Manager's Resignation. The job will be posted in local and regional papers. Motion carried.

Adjournment: With no further business the meeting was adjourned at 10:36 p.m.

Next Meeting date: Board Meeting December 14, 2022 at 10 a.m.
Policy Committee November 29, 2022 10 a.m. to 2 p.m.

Jenna Helseth, Board President

Renaë Duchscherer, Business Manager

Date approved