

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

September 17, 2021

The regular board meeting of East Central Center for Exceptional Children was held September 17, 2021

Members Present: Jenna Helseth, Robert Toso, Avolt Baumbach, Kent Dennis, Matt Lokemoen (via zoom)
Absent: Jordan Brown, Jil Ilouters, Kris Kuehn.

Call to Order: The meeting was called to order by Chairperson Helseth.

Others Present: Ashly Wolsky, Director; Susette Allmaras, Business Manager, Renae Duchscherer, Business Manager in training.

Additions to Agenda: No additions to the agenda, but President Helseth wished Robert Toso a happy belated 70th birthday.

Minutes: A motion was made by Avolt Baumbach, seconded by Kent Dennis, to approve the minutes of the August 25, 2021 board meeting as presented. Motion carried.

Financial Report and Monthly Bills: Reviewed financial report and monthly bills. A motion was made by Robert Toso, seconded by Avolt Baumbach, to approve the financials. Motion carried.

A motion was made by Kent Dennis, seconded by Mr. Toso, to approve the bills as presented. Susette Allmaras, Business Manager noted that the NDPHIT payment that is on the listing of bills is the deposit for the NDPHIT Health Insurance and has been recorded as a prepaid item rather than an expense. Motion carried.

Director's Report:

Indicator 11: Director Wolsky reported that all were in compliance, except for one child on Indicator 11. The one child that was not in compliance was past the 60 days, due a heavy assessment year.

Unit Wide Social Skills Lessons: Director Wolsky reported that Unit wide social skills lessons for grades K-3 and student on IEP's, 504, or recommended by administration or counselor are eligible to participate in these lessons. September 9, October 14th, January 13th, February 10th, March 10th and April 14th are the scheduled days. This is available to all through grant funding.

Yoga K-12 Unit Wide Access: Director Wolsky reported that Unit wide access to the Yoga K-12 program is available to all Units. Pingree-Buchanan started on 9/16/21. The yoga mats and instructor is made possible through grant funding.

Director Training: Director Wolsky reported that she will be attending Special Ed Institute on September 22 and 23rd in Bismarck.

IDEA-B and Preschool Grants: Director Wolsky reported that the IDEA-B and the Preschool grants have been submitted and approved.

Board President's Report:

Board Member Training: President Helseth suggested that current and new board members that are not Superintendents may benefit by attending the ND School Board Association New Member Seminar held on October 28, 2021 at the Ramkota in Bismarck. The East Central Special Education Unit would pay the registration and travel fees.

Business Manager Training: Jenna Helseth suggested that Renae Duchscherer, Business Manager in training attend Business Manager Training. Renae will look into this and get registered.

Other Business:

Welcome: President Helseth and the Board welcome Renae Duchscherer, Business Manager to East Central Special Education Unit. It was also noted that Renae is attending the SUI Training on September 21, 22nd and possible 23rd.

Policy Committee: President Helseth noted that the Policy Committee need to schedule a date for a meeting. The members will confer and decide on a date.

Board Training(Ken Astrup): Ken Astrup is a a long time board member that would do a retreat on Board Etiquite and goal setting for the East Central Board. He would walk the board through the SWAT Analysis to start to help the board set up SMART Goals. The cost is \$500 for half day, \$1,000 for whole day. Ken suggest 11/2 to 2 days for this retreat. Direct Wolsky will send out a doodle with date and time options to the Board members, to get possible dates to schedule the retreat.

Financial Audit: The Financial Audit on 2020/2021 records will be October 11, 2021 at East Central in Carrington. Susette Allmaras, Business Manager will be on staff for this.

The next regular board meeting will be held Wednesday October 20, 2021 at 10:00 am.

With no further business to come before the board, the meeting was adjourned.

Jenna Helseth, Board President

Renae Duchscherer, Business Manager

Date approved

