

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

May 18, 2022

The regular board meeting of East Central Center for Exceptional Children was held May 18, 2022.

Members Present: Jenna Helseth, Robert Toso, Avolt Baumbach, Kent Dennis, Matt Lokemoen, Kris Kuehn, Jordan Brown and Natalie Becker.

Call to Order: The meeting was called to order at 10:00 a.m. by Chairperson Helseth and a quorum was established.

Additions/Change to Agenda: No changes.

Minutes: A motion was made by Kent Dennis, seconded by Kris Kuehn, to approve the minutes of the April 19, 2022 Board Meeting. Motion carried. Kris Kuehn made the motion, seconded by Avolt Baumbach to approve the minutes of the May 9, 2022 Policy Committee Meeting as presented. Motion carried.

Financial Report and Monthly Bills: Reviewed financial report. A motion was made by Robert Toso, seconded by Kent Dennis, to approve the financials. Motion carried.

Bills Payable: Bills payable were presented and reviewed. A motion was made by Robert Toso, seconded by Matt Lokemoen, to approve the bills as presented. Motion carried.

REPORTS TO BOARD

Directors Report

Discretionary Grant: Teacher shortages \$10,000: UND RT's for the 2022-23 School year. Funds will be used for the RT program and Praxis test and study material for the Special Ed portion of the Praxis Test

Vocation Rehab Grant FY 22-23: Approved in the amount of \$46,704.00.

Preschool Grant: Increase for the 2022-23 School Year by \$21.55.

Idea B Grant: Increase for the 2022-23 School year of \$9,711.02.

Staffing Updates include the following:

- * Carrington Elementary: Rosie Mozelle, RT; Chelsea Aljets (contracting time for case management).
- * Carrington Middle School: Jan Brakke, Special Ed Praxis.
- * NR-S High School: Need to fill.
- * Oberon Public School: Laurel Westby 80%, Special Ed Praxis.

- * Fessenden-Bowdon and Pingree-Buchanan SLP: Jaclyn Martenson has been hire to fill the SLP position in these two schools.

Visual Phonics Training: This will be held June 7 and 8, 2022 at East Central Office. Still 9 open spots. If you have General Education staff interested please contact us. No cost to the attendee or school. Unit is Using ARP Funds to cover the cost.

Professional Development:

- State Director's Meeting held on 5/11 and DPI Director's Meeting on 5/12.
- Upcoming Director's Meeting to be held in Bismarck June 6 & 7.

Insurance Increase: Health insurance increase with NDPHIT for 2022-23 School is 3.8% due to East Central participation in the Wellness Program. Additional information has been requested for dental, vision and para benefits.

PT Rates: Rates will be increasing at ACC from \$87.49 to \$120, PTA rates from \$70.10 to \$80.00.

- Discussion regarding Summit, Carrington and ACC rates. Summit rates are \$90hr, and \$65hr for paperwork. Kensal and Pingree currently use ACC. Kensal is interested in using Summit. Carrington will continue with ACC with the current students, but if new come in, go with Summit.

Planning Meetings for 2022-23: Have had a few with Unit schools and will meet with remaining Unit schools to determine staffing and scheduling for the next school year.

Mrs. Haley's Retirement: This will be held at the NR Golf Club on 5/26/22 from 3:45 to 4:45pm. EC Staff and Board Members are invited to attend and wish Mrs. Haley the best in her retirement.

OTHER BUSINESS

Mediation with New Rockford-Sheyenne School

- Mediation is set for May 23, 2022 in Fargo.
- ECCEC representatives are Board members Jenna Helseth and Robert Toso, Director Ashly Wolsky, Business Manager Renae Duchscherer and past Business Manager Susette Allmarars.

Draft Budget for 2022-23 School Year: A draft budget was provided for discussion and comments. Final Draft will be provided at the June 20,2022 Board meeting.

Policy B-140: This policy was reviewed at the request of Board Member Natalie Becker. The question is who is included as office support staff. This policy has been reviewed by the Policy Committee and the interpretation of this policy is support staff which currently includes the Business Manager. Support staff does not include the Director.

Policy C-200: This policy was reviewed at the request of Board Member Natalie Becker. The questions as they relate to this policy were as follows:

- Are the same practices followed for all schools in the interview and hiring process? Yes, the same policy is followed with all schools in the unit including emails inviting administration to attend interviews. Other school districts do attend the interviews. All schools are always invited to attend.
- Are things handled differently at each school? No, things are handled the same throughout the unit.
- How are internal transfers handled? Internal transfers are handled according to Policy C-401 Assignments and Transfers.
- Is the opportunity of administration to attend interview? Yes, Administrators are emailed and invited to interviews. Other schools in the district have Administration that participate.

ITEMS RECOMMENDED FOR BOARD ACTION

ESY Contracts for Summer 2022: Contracts and Work Agreements were presented for the following teachers: Lori Deal, Laurel Westby, Audrey Davies, Kelly Roseneau and Megan Thompson. Jordan Brown made the motion to approve the contracts as presented and was seconded by Robert Toso. Motion carried.

Vision Services: We will be using Kira Whitmore more for Vision Screening, as we now have two students that need her services. Should this be a shared or direct cost? After discussion it was decided that past practice would be followed which is a shared cost. No action required on this item.

Policy C110 Accreditation Requirements: Members were given the chance to review this policy with changes and comment. Kent Dennis made the motion to approve the 1st reading, seconded by Kris Kuehn. Motion carried.

Policy C300.2 Administering Medication to Students: Members were given the chance to review this policy with changes and comment. Kris Kuehn made the motion to approve the 1st reading, seconded by Robert Toso. Motion carried

Adjournment: With no further business the meeting was adjourned.

Next Meeting date: June 20, 2022 at 10:00am.

Jenna Helseth, Board President

Renaë Duchscherer, Business Manager

Date approved