

## EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

### MINUTES OF MEETING

December 15, 2021

**The regular board meeting of East Central Center for Exceptional Children was held December 15, 2021.**

**Members Present:** Jenna Helseth, Robert Toso, Avolt Baumbach, Kent Dennis, Matt Lokemoen, Jordan Brown, Jill Louters, Kris Kuehn.

**Call to Order:** The meeting was called to order by Chairperson Helseth and a quorum established.

**Additions to Agenda:** It was requested that two items be moved to Recommended for Board Action. The two items were New Member Policy, and Mediation with NRS.

**Minutes:** A motion was made by Kent Dennis, seconded by Jordan Brown, to approve the minutes of the November 18<sup>th</sup> Board Meeting, the November 18<sup>th</sup> Stragretgic Planning Retreat and the November 22<sup>nd</sup> Special Board Meeting as presented. Motion carried.

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bill. A motion was made by Avolt Baumach, seconded by Jordan Brown, to approve the financials. Motion carried.

**Bills Payable:** A motion was made by Kent Dennis, seconded by Avolt Baumbach, to approve the bills as presented. Motion carried.

### REPORTS TO BOARD

#### Directors Report

**Child Count:** Director Wolsky noted Child count has been submitted and we have received a spreadsheet that will be crosschecked and submitted to the NDPI.

**Staff Evaluations:** Director Wolsky reported that observatations for evaluations were completed and met the December 15, 2021 deadline.

**Updating testing materials:** Director Wolsky stated that the Unit has been updating these materials for Speech and early childhood.

**Director Meetings Attendance:** Director Wolsky noted that she had attended the following meetings since last board meeting.

- DPI Directors meeting 12/8, via Zoom.
- State Directors meeting on 12/8, via Zoom
- Regional Director's meeting on 12/16 at Nome Schoolhouse.

**Board President's Report:** No report this month.

## **OTHER BUSINESS**

**Audit 10/13/2021:** Duchscherer will arrange via Zoom for the January Board Meeting, pending auditors schedule.

**Policy Committee:** President Helseth noted that the Policy Committee met on November 22, 2021 at East Central Office. A meeting will be scheduled for January (TBA).

**Board Training(Ken Astrup):** Board members will be participating in training following this meeting.

**Business Manager Training:** Duchscherer will attend TMS Training via Zoom on December 21, 2021.

## **ITEMS RECOMMENDED FOR BOARD ACTION**

**1<sup>st</sup> Reading Policy ACDA Acceptable use policy:** Members were given the chance to review and comment. President Helseth explained that this is required policy and would pertain to East Central owned devices used by the Transition Coordinator, Business Manager and Pre-School teacher. Director Wolsky would be the administrator to look at the devices. Avolt Baumbach made a motion to approve the 1<sup>st</sup> reading. Jordan Brown seconded the motion. Motion carried.

**1<sup>st</sup> Reading Policy CAAB Director Evaluation Procedure:** Members were given the chance to review and comment. It was noted that this a recommended policy, but not required. Current process was explained. Jill Louters made the motion to approve the 1<sup>st</sup> Reading, seconded by Kent Dennis. Motion carried.

**New Member Policy B-125:** Kent Dennis requested this be added to the agenda.

There was discussion regarding changing this policy and how to change this policy.

- Kent Dennis made original motion, seconded by Robert Toso to change the request date on this policy to be January 7, 2021.
- After further board discussion Kent Dennis amended the original motion to say, "The ECCEC Board reserves the right to consider late applications that come after the December 1<sup>st</sup> deadline.

**A roll call vote was requested with the members voting the following:**

Kent Dennis-Aye

Jordan Brown-Aye

Robert Toso-Aye

Jill Louters-Aye

Avolt Baumbauch-Aye

Kris Kuehn-Aye

Jenna Helseth-Aye

**Motion carried**

- **Mediation with NRS:** It was noted that there is interest from Board members of both Boards to do mediation, to remedy the differences. After board discussion Jordan Brown made the motion to

suggest the Mediation with Dean Rummel, Matt Lokemoen seconded the motion. After further discussion Jordan Brown amended the original motion to add that East Central would pay for the 1<sup>st</sup> meeting. Kris Keuhn seconded this motion.

**A roll call vote was requested with the members voting the following:**

Jordan Brown-Aye

Robert Toso-Aye

Jill Louters-Abstained from voting due to conflict of interest.

Avolt Baumbauch-Aye

Kris Kuehn-Aye

Jenna Helseth-Aye

Kent Dennis-Aye

**Motion carried**

**Adjournment:** With no further business the meeting was adjourned.

The next regular board meeting will be held January 13<sup>th</sup> at 10:00am.

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Jenna Helseth, Board President

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Rena Duchscherer, Business Manager

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Date approved