

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

October 20, 2021

The regular board meeting of East Central Center for Exceptional Children was held October 20, 2021

Members Present: Jenna Helseth, Robert Toso, Avolt Baumbach, Kent Dennis, Matt Lokemoen(via zoom), Jordan Brown, Jill Louters, Kris Kuehn.

Call to Order: The meeting was called to order by Chairperson Helseth.

Others Present: Ashly Wolsky, Director; Renae Duchscherer, Business Manager.

Additions to Agenda: No additions to the agenda.

Minutes: A motion was made by Kent Dennis, seconded by Robert Toso, to approve the minutes of the September 17, 2021 board meeting as presented. Motion carried.

Financial Report and Monthly Bills: Reviewed financial report and monthly bills. A motion was made by Chris Kuehn, seconded by Avolt Baumbach, to approve the financials. Motion carried.

A motion was made by Robert Toso, seconded by Kris Kuehn, to approve the bills as presented. Motion carried.

REPORTS TO BOARD

MISO1, MISO2 and MIS3: Director Wolsky reported all formentioned reports were complete and submitted.

Unit Wide Social Skills Lessons: Director Wolsky reported that Unit wide social skills lessons for grades K-3 and student on IEP's, 504, or recommended by administration or counselor are eligible to participate in these lessons. October 14th, January 13th, February 10th, March 10th and April 14th are the scheduled days. This is available to all through grant funding. Director Wolsky noted where the schedule can be found.

Yoga K-12 Unit Wide Access: Director Wolsky reported that Unit wide access to the Yoga K-12 program is available to all Units, and noted where to find the schedule.

Jill Louters inquired the number of participants for the units that are partipating for reporting purposes. It was discussed and determined that Principals will direct staff to list class size of each session for the participating schools which include Carrington, PBK and Oberon.

Case Manager Schedules: Director Wolsky noted where the the schedules can be found.

Caseloads: Director Wolsky noted where the caseloads can be found.

Regional Director Meeting: Director Wolsky reported that she attended the Regional Director Meeting on 10/6 in Valley City, ND.

State Director Meeting: Director Wolsky reported that she attended the State Director Meeting on 10/13 via Zoom.

DPI Director Meeting: Director Wolsky reported that she attended the DPI Director Meeting on 10/14 via Zoom.

Board President's Report: President Helseth reported that Director Wolsky's evaluation will be need to be completed in the month of November. She will send out the information via Google docs to be completed at the November board meeting.

OTHER BUSINESS

Audit 10/13/2021: Duchscherer noted that the auditors had inquired whether the Board would want them to present the 2020/2021 Audit in person, or if the Board would be open to a Zoom presentation. After discussion, Director Wolsky directed Duchscherer to find out if the audit had ever been presented in person. Also Director Wolsky directed Duchscherer to find out if there is a cost savings if presented via Zoom versus in person.

Policy Committee: President Helseth noted that the Policy Committee was rescheduled to 11/8/21.

Board Training(Ken Astrup): Director Wolsky will send out a doodle with date and time options to the Board members, to get possible dates to schedule the retreat, as soon as she hears back from Mr. Astrup.

School Board Training: President Helseth will be attending the NDSBA Board Training for new members on 10/28/21 in Bismarck held during their Annual Convention.

Business Manager Training: Duchscherer will be attending Business Manager training at the NDSBA Annual Convention in Bismarck October 28 and 29.

Susette's Last Day: Allmaras last day will be 10/29/21. The board extends a huge thank you to Susette for her years and above required or expected service at East Central Center for Exceptional Children.

ITEMS RECOMMENDED FOR BOARD ACTION

Board Training, Ken Astrup: A formal vote is needed for the 1½ to 2 day training at a cost of \$1,500-\$2,000. Discussion regarding best time for scheduling resulted in trying to schedule the training in conjunction with the monthly board meetings for those that have to travel. Kris Kuehn motioned to approve and schedule the training. Robert Toso seconded. Motion carried.

The next regular board meeting will be held November 18, 2021 at 9:00am.

With no further business to come before the board, the meeting was adjourned.

Jenna Helseth, Board President

Renaë Duchscherer, Business Manager

Date approved