

## EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

### MINUTES OF MEETING

January 20, 2021

**The regular board meeting of East Central Center for Exceptional Children was held at East Central and via Zoom (video conference due to Covid-19 pandemic) on January 20, 2021 at 10:00 am.**

**Members Present:** Jill Louters, Kris Kuehn (via Zoom), Jenna Helseth, Matt Lokemoen, Avolt Baumbach, Robert Toso, D'Aulan Bussman, Absent: Jordan Brown

**Call to Order:** The meeting was called to order by Chairperson Helseth.

**Others Present:** Ashly Wolsky, Director; Susette Allmaras, Business Manager; Lori Richter, ECEA Representative

**Additions to Agenda:** Destruction of records move to board action. Policy Manual discussion under Board President's report.

**Minutes:** A motion was made by Louters, seconded by Baumbach, to approve the minutes of the December 16 and December 22, 2020 board meeting as presented. Motion carried.

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bills. A motion was made by Kuehn, seconded by Toso, to approve the financials. Motion carried.

A motion was made by Kuehn, seconded by Bussman, to approve the bills as presented. Motion carried.

#### **Director's Report:**

**Preschool Screenings:** Wolsky reported that with Covid-19 the preschool screenings have been scheduled at all school. Covid-19 safety precautions will be in place to assure safety of all involved.

**CPI Training:** CPI training for East Central staff was held Monday, January 19 via Zoom.

**Brooks Harper:** Wolsky reported that Brooks Harper, career expert, has been scheduled to speak on Tuesday, April 27 for all East Central Jr. High and High School students. The event will take place at the Carrington School. All East Central students are invited to attend in person while all school districts within our Unit are invited to join via Zoom.

#### **Board President's Report:**

**Policy Manual:** North Dakota School Board's Association (NDSBA) was contacted for assistance with updating the East Central Special Ed policy manual. Two quotes were received: \$800 includes the Policy Services Required Template Manual, \$4500 for the Total Template Manual. The Board agreed to begin with the required policies for \$800. A policy committee will be set up to update the policy manual.

**Items Recommended for Board Action:**

**Destruction of Records:** A motion was made by Louters and seconded by Toso to approve the resolution allowing for the destruction of records for the 2012-13 fiscal year according to the NDCC guidelines. Motion carried.

**Covid-19 compensation:** The Families First Coronavirus Response Act (FFCRA), which required employers to pay employees up to 80 hours of paid leave when out due to the virus, expired on December 31, 2020. Discussion was held regarding further payment. No decisions were made.

The next regular board meeting will be held February 17, 2021 at 10:00 am at the East Central office. With no further business to come before the board, the meeting was adjourned.

---

Jenna Helseth, Board President

---

Susette R. Allmaras, Business Manager

---

Date approved