

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

June 20, 2018

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Wednesday, June 20th, 2018, at 9:00 a.m.

Members Present: Nancy Bollingberg, Denise Harrington, Brian Duchscherer, Jenna Helseth, Tom Tracy, and Jill Louters.

Call to Order: The meeting was called to order by Chairman Bollingberg.

Others Present: Denise Brandvold, Director; Samantha Pfeiffer, Business Manager; and Lori Richter, ECEA representative,

Minutes: A motion was made by Tracy, seconded by Louters to approve the minutes from the meeting held on May 25th, 2018. Motion carried.

Financials: A motion was made by Helseth, seconded by Tracy to approve the financials for May. Motion carried.

Presentation of Bills: A motion was by Louters, seconded by Harrington to approve the monthly bills. Motion carried.

Reports to the Board:

Financial: Mrs. Brandvold presented expenditures and revenues. Expenditures are at 96.29% and revenues are at 107.98% which is due to the late student contract reimbursements that came in September of 2017 for 2016-17 student contracts.

Para Positions: Mrs. Brandvold informed the board that she is running advertisements for two para positions in Carrington. There also may be two open para positions in New Rockford. Mrs. Brandvold said one ECSE para was offered a job from NR-S but hasn't decided.

Teaching positions: Mrs. Brandvold informed the board that she currently has a teaching position in New Rockford, Kensal, and Oberon that she needs to fill. She has an applicants that she will meet with for Kensal and Oberon. In New Rockford, Jennifer Baumbach has signed a work agreement to be a long-term sub.

Humanus Corporation: Mrs. Brandvold spoke with Humanus Corporation. If the applicant in Oberon doesn't work, Humanus will be contracted for online services. Mrs. Brandvold explained that if East Central contracts with Humanus, it will be a different online instructor than the 2017-18 instructor.

Medicaid: Mrs. Brandvold informed the board that Carrington, Fessenden-Bowdon, and Kensal were the schools that had direct billed services that qualify for reimbursement under EC policy H-200. The checks were issued and mailed out to these districts earlier this week.

Preschool Grant: Mrs. Brandvold informed the board that the 2017-18 preschool grant is completed and closed out for the year.

Federal Grant Monies: The 2018-19 IDEA-B and Preschool grant amounts have not been finalized yet. Mrs. Brandvold informed that board that DPI said the amounts won't be finalized until sometime after July 1st.

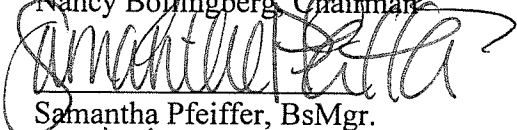
2018-19 Budget: Mrs. Brandvold informed the board that currently we have three or four areas in the budget amounts that are tentative due to staffing issues. Mrs. Brandvold and Ms. Pfeiffer will continue to work on the upcoming budget. When a tentative budget is ready, we will email it to each board member.

Maintenance of Effort: Mrs. Brandvold explained that the maintenance of effort was completed for this year with exceptions, so no balance is due back to DPI.

2017-18 Letter of Intent: Ms. Pfeiffer received a letter of intent from Dempsey Accounting for the upcoming 2017-18 fiscal audit. The price for the audit will not exceed \$2,700. A motion was made by Tracy, seconded by Louters to approve Dempsey Accounting for the 2017-18 fiscal audit. Motion carried.

With no further business to come before the board, the meeting was adjourned. The next regular meeting will be held on Friday, August 3rd, 2018, at 9:00 am at the East Central Office.


Nancy Bollingberg, Chairman


Samantha Pfeiffer, BsMgr.

8/3/18
Date approved