

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

October 18th, 2017

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Wednesday, October 18, 2017, at 10:00 a.m.

Members Present: Jenna Helseth, Natalie Becker, Brian Duchscherer, Nancy Bollingberg, Denise Harrington, Tom Tracy, and Jill Louters.

Call to Order: The meeting was called to order by Chairman Bollingberg

Others Present: Denise Brandvold, director; Samantha Pfeiffer, business manager; Leah Thoms, ECEA representative and DeVon Allmaras, County Superintendent of Schools.

Minutes: A motion was made by Louters, seconded by Duchscherer, to approve the minutes from the meeting held on August 30th, 2017. Motion carried.

Financial Report: A motion was made by Tracy, seconded by Louters, to accept the monthly financial report. Motion carried.

Monthly Bills: A motion was made by Tracy, seconded by Helseth, to accept the monthly bills. Motion carried.

Director's Reports to the Board:

Fund Balance: Mrs. Brandvold reported that at the end of September expenditures and revenues are at 30.09% of the new expenditure budget and revenues at 13.04%.

Fall Reports: Mrs. Brandvold reported that all fall DPI reports have been submitted.

Fall Leadership Conference: Mrs. Brandvold informed the board that she attended the Fall Leadership Conference in Bismarck, ND.

Student Contract Reimbursements: Mrs. Brandvold reported that the monies owed for student contracts for the 2016-17 school year have been received. The total received was \$54,076.32.

Parent Teacher Conferences: Mrs. Brandvold informed the board the LuAnn Alderman, LSW will be setting up her booth at parent teacher conferences in Carrington on October 24th, in Kensal on October 25th, and in Oberon on October 26th, 2017.

Trainings – Mrs. Brandvold informed the board that there will be training on October 19th, 2017 at East Central from 9 a.m. – 12 p.m. for all new para professionals who do not have their certification.

Maternity Leave – Mrs. Brandvold informed the board that she will be looking for a substitute teacher for a staff member who will be on maternity leave from approximately January 8th to March 12th, 2018.

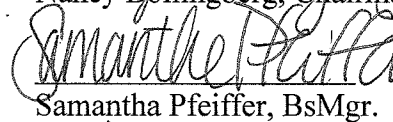
2016-17 Fiscal Audit – Mrs. Brandvold informed the board that we have not received our final audit report for the 2016-17 year. Ms. Pfeiffer emailed Beth Dempsey, but had not received any response before the meeting.

Transition Update – Mrs. Becvar gave the board a tour of the back half of East Central to show them the living space that has been set up for two New Rockford transition students. She informed the board that it has been going well and that she has similar scenarios set up for transition students in Carrington and Fessenden.

EC Policy H-200 Medicaid Reimbursement: Mrs. Brandvold revised the first reading of EC Policy H-200 Medicaid Reimbursement. After reading the policy for the second time, a motion was made by Tracy, seconded by Helseth to approve the policy revision. Motion carried.

With no further business to come before the board, the meeting was adjourned. The November board meeting will be cancelled due to conflicting schedules. The next regular board meeting will be on Wednesday, December 13th, 2017, at 10:00 am, at the East Central Office.


Nancy Bollingberg, Chairman


Samantha Pfeiffer, BsMgr.

12/13/17
Date approved