

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

January 18, 2017

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Wednesday, January 18, 2017, at 10:00 a.m.

Members Present: Members present: Juanita Short, Tom Tracy, Brian Duchscherer, Natalie Becker and Nancy Bollingberg.

Call to Order: The meeting was called to order by chairman Short.

Others Present: Denise Brandvold, director; Cindy Johnson, business manager; DeVon Allmaras, County Superintendent of Schools; Linda Knodel, teacher's representative and Kari Hunt of Blue Cross Blue Shield of North Dakota.

Addition to the Agenda: The item of Corrine Frost's resignation letter was add to the established agenda.

Minutes: A motion was made by Duchscherer, seconded by Tracy, to approve the minutes from the meeting held on December 21, 2016. Motion carried.

Financial Report: A motion was made by Bollingberg, seconded by Becker, to accept the monthly financial report. Motion carried.

Board Expenditures: A motion was made by Bollingberg, seconded by Becker, to accept the bill listing as reviewed by the board. Motion carried.

Blue Cross Blue Shield Presentation: Kari Hunt, representative for Blue Cross Blue Shield from Devils Lake gave a formative presentation of the coverage as provided by East Central's current Blue Cross Blue Shield health insurance plan. Questions from the board members were addressed as to the possibility of other coverage and premium options that would be available to for unit for implementation during the 2017-18 school year. It was noted that the current premium cost of \$16,414 would price out in the metallic market at \$17, 516, based on current plan members.

Director's Reports to the Board:

Fund Balance: Mrs. Brandvold reported that the budget is in line with expected expenditures and revenue at this time. Figures for the end of December reflected expenditures at 44.77% and revenue received at 64.72%.

Preschool Screenings: The board was informed of the Preschool Screenings that will be conducted by East Central staff at various locations to all children who are 3 to 5 years of age.

Open Positons: Mrs. Brandvold informed the board that the unit will be advertising open positions for two SLD positions and 1 SLP positon, all full time positions.

Teacher's Resignation: Due to the restriction of 10 full years of service required before Early Retirement applications are to be considered, the board was informed that Mrs. Boucher had requested to have her previous letter of resignation removed for consideration.

Director's Evaluation: It was noted that the appropriate time lines had been met in the first step for the director's evaluation.

Designation of Depositories: The possible designated depositories for East Central are the Bremer Bank of Carrington; Gate City of Carrington; Eddy County Credit Union of New Rockford and Bank Forward of New Rockford. A motion was made by Duchscherer, seconded by Bollingberg to have Eddy County Credit Union and Bank Forward remain the designated depositories and to accept the pledged securities as offered by the Bank of North Dakota. Motion carried.

Destruction of Records: A motion was made by Bollingberg, seconded by Tracy to approve the resolution allowing for the destruction of records for the fiscal year 2008-09 according to the NDCC guidelines. Motion carried.

Sick Leave Request: A motion was made by Bollingberg, seconded by Becker, to accept the request for payment of un-used sick leave as placed before the board by Cindy Johnson, resigning Business Manager. Motion carried. The board wished to thank Mrs. Johnson for her 25 years of service.

Application for Early Retirement: An application for consideration for Early Retirement compensation was placed before the board by Corrine Frost, SLP for the Carrington School District. A motion was made by Duchscherer, seconded by Tracy to accept the application as presented. Motion carried.

Resignation Letter: A resignation letter was submitted to the board for acceptance by certified staff member, Corrine Frost. The board wished to thank Mrs. Frost for her years of dedicated service to the unit.

A request was made by Duchscherer to place an item on the agenda for the February meeting in regards to the possibility of the member districts hiring and holding the teaching contracts on future staff hires for East Central.

With no further business to come before the board, the meeting was adjourned.

Juanita Short, Chairman

Cindy Johnson, BsMgr.

Date approved

2/15/17