

EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

MINUTES OF MEETING

March 14, 2016

The regular board meeting for the East Central Center for Exceptional Children was held via phone conference on Monday, March 14, 2016, at 1:00 p.m.

Members Present: Members present by phone: Nancy Bollingberg; Lane Azure, Brian Duchscherer, Juanita Short, Tom Tracy, and Daren Christianson.

Call to Order: The meeting was called to order by Chairman Short.

Others Present: Denise Brandvold, Director; Cindy Johnson, Business Manager; Linda Knodel, teachers' representative, and Devon Allmaras, County Superintendent of Schools were also in attendance at the East Central office via phone.

Minutes: A motion was made by Bollingberg, seconded by Christianson, to approve the minutes from the meeting held on February 24, 2016. Motion carried.

Financial Report: A motion was made by Tracy, seconded by Bollingberg, to accept the monthly financial report. Motion carried.

Director's Reports to the Board:

Open Position: Mrs. Brandvold reported that she will be interviewing for the open position on Thursday. Discussion was held concerning the open SLD position in Kensal and the full time equivalency needed for the unit wide vacant Strategist position.

Teacher Evaluations: It was noted that all evaluations for the certified teaching staff were completed by the required timelines.

Preschool Screenings: Mrs. Brandvold reported that the East Central staff screened 20 children at the scheduled Preschool screenings that were held throughout the unit. Of those, 7 were of no concerns, 5 were rescreens, and 8 that will have evaluations completed.

Open House: Mrs. Brandvold informed the board that an open house will be held at the East Central office on Tuesday, May 3, from 3:00 to 5:00 for retiring staff members Kathy Johnson and Cathy Paulson. The staff will have a teacher in-service and recognition starting at 1:30 prior to the open house.

Director's Eval: Board president, Juanita Short, reported that the evaluation for East Central's Director, Denise Brandvold, was completed. Of the sixteen items addressed, there was only one comment on the hiring of new staff. Mrs. Short wished to thank Mrs. Brandvold for what she does and continues to do for member districts. A motion was made by Bollingberg, seconded by Tracy to approve the evaluation. Motion carried.

Medicaid: Mrs. Johnson presented the outcome of her attendance at an informational meeting held in Jamestown on February 24th with other area special ed units and representatives from SEEC. The purpose of the meeting was to explore the feasibility and cost effectiveness in partaking with SEEC's commitment to having CompuClaim, an EDI (Electronic data interchange) provider, handle all Medicaid billings, compliance and reimbursements for East Central. A motion was made by Duchscherer, seconded by Bollingberg to join the endeavor.

H-200 Medicaid Reimbursement Policy: Upon completion of the third reading of the new H-200 Medicaid Reimbursement, a motion was made by Bollingberg, seconded by Duchscherer to accept the reading. Motion carried. The policy is to read as follows:

H – 200 MEDICAID REIMBURSEMENT

East Central member school districts shall be reimbursed the 50% state portion of the Medicaid dollars received from submission of qualified service provider logs.


Reimbursement to school districts shall be dispersed each June, the final month of the unit's fiscal year. This will be a one-time payment to the districts for the sum total of all the proportional payments that were received by the unit during the fiscal year.

Current staff and new hires are encouraged to complete the credentialing process that will qualify them to become a Medicaid enrolled service provider.

With no further business to come before the board, the meeting was adjourned. The next regular scheduled meeting was set for April 20, 2016.



Juanita Short, Chairman



Cindy Johnson, BsMgr.

4-20-16

Date approved