

# East Central Center for Exceptional Children

*A Special Education Cooperative Serving the School Districts  
Carrington, Kensal, Fessenden-Bowdon  
New Rockford-Sheyenne, Oberon, Pingree-Buchanan*

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Denise Brandvold, Director of Special Education  
Cindy Johnson, Business Manager



**DATE:** November 7, 2016  
**TO:** East Central Board Members  
**FROM:** Denise Brandvold, Director  
**RE:** Board Meeting  
**WHEN:** Wednesday November 16, 2016  
**TIME:** 10:00 AM  
**WHERE:** East Central Office in New Rockford

## AGENDA

### I. CALL TO ORDER

- Establish quorum
- Minutes
- Financial Report
- Presentation of Monthly Bills

### II. VIEW OF DELEGATIONS PRESENT

- Kori Wieting will be representing the ECEA.

### III. REPORTS TO BOARD

#### Director's Report

- Introduce the new Business Manager
- At the end of October 2016 - Financial: Expenditures \$439,460.60 (20.61%) and Revenues \$929,045.82 (43.87%)
- Staff observations/evaluations for the December 15<sup>th</sup> deadline are being completed
- Director's formative evaluation
- Medicaid Reimbursement
- Insurance survey
- Special Ed. units staff hiring – see attachment
- District responsibility for out of district placements (Agency placement; Parent placement)

### IV. ITEMS RECOMMENDED FOR BOARD ACTION

- Conflict of Interest
- Motion for Business Manager signature cards for bank accounts

### V. OTHER