

# EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

## MINUTES OF MEETING

June 21, 2017

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Wednesday, June 21, 2017, at 10:00 a.m.

Members Present: Members present: Brian Duchscherer, Nancy Bollingberg, Natalie Becker, Tom Tracy and Jill Louters.

Call to Order: The meeting was called to order by Vice Chairman Louters.

Others Present: Denise Brandvold, director; Samantha Pfeiffer, business manager; DeVon Allmaras, County Superintendent of Schools; and Laura Risovi, teacher's representative.

Minutes: A motion was made by Duchscherer, seconded by Tracy, to approve the minutes from the meeting held on May 17<sup>th</sup> and 19<sup>th</sup>, 2017. Motion carried.

Financial Report: A motion was made by Tracy, seconded by Becker, to accept the monthly financial report. Motion carried.

Monthly Bills: A motion was made by Duchscherer, seconded by Becker, to accept the monthly bills. Motion carried.

### Director's Reports to the Board:

Fund Balance: Mrs. Brandvold reported that the budget is in line with expected expenditures and revenue figures were higher than what was projected in the initial budget. Figures for the end of May reflected expenditures at 90.98% and revenue received at 102.49%.

Staff Openings: Mrs. Brandvold informed the board that she filled the New Rockford-Sheyenne SLD position. Colleen Cousins will be contracted for the position. Mrs. Brandvold also explained that she will be looking to fill several para professional positions. The positions are in the following schools, Carrington, New Rockford, Kensal, and Pingree-Buchanan. Mrs. Brandvold has also signed a contract with Humanus for online services for Oberon School for the 17-18 school year.

Medicaid: Ms. Pfeiffer discussed the Medicaid/SEEC and how simple billing for Medicaid services is. She also gave Carrington, Kensal, New Rockford-Sheyenne, and Fessenden-Bowdon checks for their portion of the billings, which is 50% due to board policy. Ms. Pfeiffer also stated that it was very simple to figure the 50% to the schools.

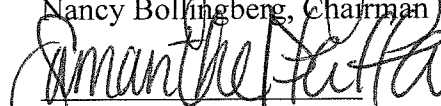
Assessments: Assessments for the 1<sup>st</sup> quarter of the 2017-18 school year were sent out. Due to the change in staffing at New Rockford-Sheyenne, an adjustment was made to their 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarter payments to cover the new contract.

2017-18 Budget: Mrs. Brandvold discussed the 2017-18 budget. Due to the fact that the IDEA-B and Preschool grant numbers not being finalized yet, the board will wait to approve the budget until the July meeting. The deficit budget from the 16-17 school year is approximately \$60,000. This will bring the unit carry over to approximately \$190,000. This year's budget will be balanced for the unit.

Teacher Contracts: A motion was made by Tracy, seconded by Duchscherer, to approve Colleen Cousins' teaching contract for the 2017-18 school year. Motion carried

With no further business to come before the board, the meeting was adjourned. The next regular board meeting will be on Thursday July 13<sup>th</sup>, 2017, at 10:00 am, at the East Central Office.

  
Nancy Bollingberg, Chairman

  
Samantha Pfeiffer, BsMgr.

8/30/17  
Date approved