

# EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

## MINUTES OF MEETING

July 13, 2017

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Thursday, July 13, 2017, at 10:00 a.m. via teleconference.

Members Present: Lane Azure

Members Present via Teleconference: Nancy Bollingberg, Denise Harrington, and Tom Tracy

Call to Order: The meeting was called to order by Bollingberg

Others Present: Denise Brandvold, director; Samantha Pfeiffer, business manager; and DeVon Allmaras, County Superintendent of Schools.

Minutes: A motion was made by Tracy, seconded by Azure, to approve the minutes from the meeting held on June 21<sup>st</sup>, 2017. Motion carried.

Financial Report: A motion was made by Azure, seconded by Harrington, to accept the monthly financial report. Motion carried.

Monthly Bills: A motion was made by Tracy seconded by Azure, to accept the monthly bills. Motion carried.

### Director's Reports to the Board:

Fund Balance: Mrs. Brandvold reported that the budget is in line with expected expenditures and revenue figures were higher than what was projected in the initial budget. Figures for the end of June and the fiscal year reflected expenditures at 108.83% and revenue received at 104.62%. The end of fiscal year deficit is approximately \$104,715.00, but Mrs. Brandvold explained that this is partially due to \$54,076.32 of foundation aid from DPI that will not be received until August. She also explained that for 3 months, two business managers were paid during the training process.

Staff Openings: Mrs. Brandvold informed the board that she has filled one para position and has five more positions to fill. She also informed the board that Dr. Janet Green will be the Humanus teacher for Oberon. Humanus charges \$39.00 per hour which is considerable lower than what Presence Learning charged.

IDEA – B and Preschool Grants – Mrs. Brandvold explained that the last \$100.00 of each of these grants has been requested and we are still waiting for the funds. She also informed the board of the grant awards for the upcoming school year. The IDEA-B grant is \$332,871.10 and the Preschool grant is \$13,079.29. Both of these grants increased from last year.

Election of Officers: Elections for the East Central Board were held. A nomination made by Tracy, was made for Nancy Bollingberg to be the new Chairman of the board. With no other nominations, the

nominations closed and Nancy Bollingberg was elected unanimously as the new Chairman. A nomination was made by Tracy, for Denise Harrington to be the new Vice Chairman of the board. With no other nominations, the nominations closed and Denise Harrington was elected unanimously as the new Vice Chairman of the board.


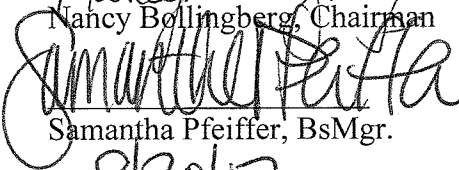
Pledged Securities and Deposits: Ms. Pfeiffer explained that she is waiting for updated statements from Bank Forward on our Pledged Securities and asked that this be tabled until the August board meeting.

Year End State Report: Ms. Pfeiffer went over the year end state report. She explained that this report has the same information that our financial statements do, but it is reported by account numbers for the state. She explained that there was nothing extraordinary about the report. A motion was made by Azure, seconded by Tracy, to approve the year end state report. Motion carried.

2017-18 Budget: Mrs. Brandvold discussed the 2017-18 budget. She informed the board that she was using a balanced budget this year. She also informed the board about the IDEA-B and Preschool Grants for the upcoming school year. Bollingberg also explained that the budget can be changed if necessary until October 10<sup>th</sup>. After some discussion, a motion was made by Harrington, seconded by Azure, to approve the 2017-18 budget. Motion carried.

EC Policy H-200 Medicaid Reimbursement: Mrs. Brandvold drafted some revisions to EC's Medicaid reimbursement policy. The policy currently states that the member districts receive 50% of the Medicaid reimbursements back. However, all OT and PT that is billed to Medicaid is a shared cost to the unit that East Central pays. The policy revision would explain that member districts would only get 50% of the Medicaid reimbursements back for Speech/Language services because they are direct billed to each individual school. Mrs. Brandvold also explained that the only districts with Speech professionals that bill back to Medicaid are Fessenden-Bowdon, Kensal, and Carrington. After some discussion, it was decided to table this proposed policy change until it can be discussed further.

With no further business to come before the board, the meeting was adjourned. The next regular board meeting will be on Wednesday, August 16th, 2017, at 10:00 am, at the East Central Office.

  
Nancy Bollingberg, Chairman  
  
Samantha Pfeiffer, BsMgr.  
8/30/17  
Date approved