

# EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

## MINUTES OF MEETING

November 16, 2016

The regular board meeting for the East Central Center for Exceptional Children was held at the East Central office on Wednesday, November 16, 2016, at 10:00 a.m.

Members Present: Members present: Juanita Short, Tom Tracy, Brian Duchscherer, Denise Harrington, Nancy Bollingberg, and Jill Louters.

Call to Order: The meeting was called to order by chairman Short.

Others Present: Denise Brandvold, director; Cindy Johnson, business manager; DeVon Allmaras, County Superintendent of Schools; and Kori Wieting, teacher's representative were also present.

Minutes: A motion was made by Duchscherer, seconded by Harrington, to approve the minutes from the October 19<sup>th</sup> meeting. Motion carried.

Financial Report: A motion was made by Louters, seconded by Bollingberg, to accept the monthly financial report. Motion carried.

Board Expenditures: A motion was made by Duchscherer, seconded by Tracy, to accept the bill listing as reviewed by the board. Motion carried.

Business Manager: The board conducted introductions to the newly hired business manager, Samantha Pfeiffer, and wished to welcome her to East Central.

### Director's Reports to the Board:

Fund Balance: Mrs. Brandvold reported that the budget is in line with expected expenditures and revenue at this time. Figures for the end of October reflect expenditures at 20.61% and revenue received at 43.87%.

Certified Staff Evaluations: The board was informed that the teacher evaluation for the current year will be conducted within the timeline requirements. It was noted that there are four staff members that will require the two step evaluation.

Director's Evaluations: The board members were reminded to return their director's evaluation forms back to board chairman Short by the December 1<sup>st</sup> deadline.

Para Insurance Coverage: Upon the board reviewing the results from the inquiry that was conducted among member districts, the board was in consensus not to offer health insurance coverage to the paras at this time.

Blue Cross Insurance: The board held a lengthy discussion on the current coverage and cost of health insurance coverage as provided to the certified staff. It was agreed to table the discussion until the next regular board meeting.

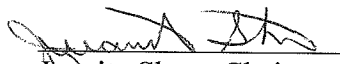
Out of District Placements: Director Brandvold reported back to the board that she had contacted Susan Grenz at the DPI in regards to the out of district placements in question. The findings as discussed with Mrs. Grenz indicated that there is no recourse when a student is agency placed.

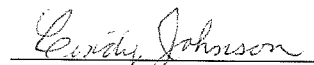
Rental Space: Mrs. Brandvold informed the board that she had been approached by Jessica Dillon about the possibility of rental space in East Central for a community sponsored child care center. Discussion was held on the current bathroom placements and the storage area that East Central needs to access daily. A motion was made by Tracy, seconded by Bollingberg, that East Central will not rent space for a day care facility. Motion carried.

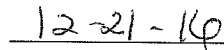
Conflict of Interest: A motion was made by Tracy, seconded by Louters, to accept the recommended statement that address a conflict of interest disclosure for board members. Board members will be allowed to claim a conflict of interest due to an unknown relationship between said person and an East Central employee. The board member will still be permitted to participate in discussion but will refrain from voting on said issue.

Signature Cards: A motion was made by Louters, seconded by Duchscherer, to implement new bank signature cards to show the addition of Samantha Pfeiffer as a signee and the removal of Cindy Johnson at the Eddy County Credit Union and at Bank Forward for all accounts at each facility. The transfer of signature rights is to have an effective date of January 23, 2017. Motion carried.

With no further business to come before the board, the meeting was adjourned. The next regular board meeting will be scheduled for December 21, 2016, at 10:00 a.m.

  
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Juanita Short, Chairman

  
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Cindy Johnson, BsMgr.

  
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Date approved