

## EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

### MINUTES OF MEETING

November 20, 2019

The regular board meeting of East Central Center for Exceptional Children was held in the East Central Conference room on November 20, 2019, at 10:00 am.

**Members Present:** Nancy Bollingberg, Jill Louters, Brian Duchscherer, Matt Lokemoen, Kurt Hayes, Jenna Helseth. **Absent:** Lane Azure, Natalie Becker

**Call to Order:** The meeting was called to order by Chairperson Bollingberg.

**Others Present:** Ashly Wolsky, Director; Susette Allmaras, Business Manager; Lori Richter, ECEA Representative

**Additions to Agenda:** SLPP through LRSC, Oberon school Superintendent, Dr. Lane Azure resigned, Lonetree Special Education Unit dissolving

**Minutes:** Minutes were amended to include Jenna Helseth as a member of the finance committee. A motion was made by Louters, seconded by Helseth to approve the amended minutes of the October 16, 2019 meeting. Motion carried.

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bills. A motion was made by Helseth, seconded by Louters, to approve the financials. Motion carried.

The monthly bills list was presented. A motion was made by Duchscherer, seconded by Hayes to approve the bills. Motion carried.

#### **Director's Report:**

**SLPP through LRSC:** Ashly reported an SLPP degree can be earned through Lake Region State College with limited coursework for current teachers. Due to the shortage of SLPs and the rural schools in our unit, Ashly has reached out to three teachers to pursue this degree. The teachers in Oberon, Kensal and Fessenden could then have dual roles in their schools as both case managers and SLPP. SLPPs do need to be supervised by an SLP. Scholarship money is also available from LRSC.

**Oberon Superintendent:** Ashly reported that Dr. Lane Azure resigned as the superintendent at Oberon school. East Central will have a new representative from Oberon school.

**Lonetree Special Education:** The Lonetree Special Education unit is dissolving at the end of the 2019-20 school year. Lonetree has requested to meet with Ashly and Nancy Bollingberg to discuss the possibility of bringing in new schools to the East Central unit. The meeting will be held on Tuesday, December 10 at 9:00 am.

**Dempsey Accounting and Tax Service:** A letter was received from Beth Dempsey of Dempsey Accounting and Tax Service stating she is retiring from audit and will no longer conduct the East Central financial audit. We will need to advertise for a new auditor.

**East Central Professional Development:** On November 1, 2019 the case managers will meet at East Central for a Professional Development day. The purpose of the day is to complete all paperwork for the December 1 child count and review IEP best practices.

**School Visits:** Ashly presented a schedule of her planned school visits for the months of November and December.

**Board President's Report:**

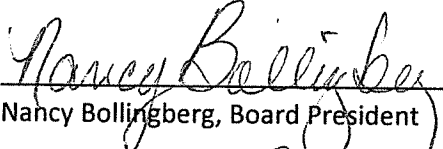
**Approval of Sick Leave Bank Policy:** A motion was made by Louters and seconded by Helseth to approve the Sick Leave Bank policy. Motion carried.

**First Reading of the Board Compensation Policy:** A motion was made by Louters and seconded by Helseth to approve the first reading of the Board Compensation policy.

**Finance Committee:** Louters reported on the Finance committee meeting that was held on October 16, 2019. Discussion was held on the appropriate carryover amount the Unit should establish. Recommendations ranged from 10% to 12% of previous year's expenses, not necessarily in one year, but over the course of a few years.

The next regular board meeting will be December 17, 2019 at 10:00 am at the East Central office.

With no further business to come before the board, the meeting was adjourned at 10:35 am.

  
Nancy Bollingberg, Board President

  
Susette R. Allmaras, Business Manager

12/17/2019  
Date approved