

**EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN**

**MINUTES OF MEETING**

**October 16, 2019**

The regular board meeting of East Central Center for Exceptional Children was held in the East Central Conference room on October 16, 2019, at 10:00 am.

**Members Present:** Nancy Bollingberg, Jill Louters, Natalie Becker, Brian Duchscherer, Matt Lokemoen, Kurt Haye, Jenna Helseth. **Absent:** Lane Azure.

**Call to Order:** The meeting was called to order by Chairperson Bollingberg.

**Others Present:** Ashly Wolsky, Director; Susette Allmaras, Business Manager; Leah Thoms, ECEA Representative

**Minutes:** A motion was made by Louters, seconded by Duchscherer to approve the minutes of the September 16, 2019 meeting. Motion carried.

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bills. A motion was made by Helseth, seconded by Duchscherer, to approve the financials. Motion carried.

The monthly bills list was presented. Allmaras reported that East Central has bills from Anne Carlsen for \$53,000 but is awaiting student contract approval before payment. A motion was made by Helseth, seconded by Duchscherer to approve the bills. Motion carried.

**Director's Report:**

**Fall State Reports:** Wolsky reported the fall state reports have all been submitted.

**IDEA-B and Preschool Grants:** Wolsky reported the IDEA-B and Preschool grants have been submitted and approved.

**Teacher Observations:** Wolsky reported that she teacher observations have started and she's using the Danielson tool for evaluations.

**Director Schedule:** Wolsky provided a teacher meeting schedule. The meetings will be from 3:30-4:00 on designated days with staff attending by Zoom. She will also be touring the unit schools on Fridays.

**Board President's Report:**

**Finance Committee:** Chairperson Bollingberg reported a finance committee meeting will be held after the board meeting. The following people agreed to be on the committee: Bollingberg, Louters, Helseth, Wolsky and Allmaras.

**Bank Forward Signature Card:** A motion was made by Helseth and seconded by Lokemoen to remove Becker from the Bank Forward signature card and add Brian Duchscherer as he is the new Vice President of the Board. Motion carried.


**Second Reading of Sick Leave Bank Policy:** A motion was made by Duchscherer, seconded by Helseth to approve the second reading of the Sick Leave Bank Policy. Motion carried.


**Board member compensation:** According to current policy B-240 Compensation, board members receive \$10 for each board meeting attended. After some discussion a motion was made by Lokemoen and seconded by Duchscherer, to remove the following language in the policy "Each member of the Board shall receive ten dollars as compensation for each meeting of the Board actually attended. In addition." Motion carried.

**Other Business – Financial Audit:** Wolsky reported that the financial audit report was received but Auditor Beth Dempsey could not attend the October or November meeting to present. A motion was made by Louters, seconded by Becker, to table the approval of the audit to the December meeting. Motion carried.

The next regular board meeting will be November 20, 2019 at 10:00 am at the East Central office.

With no further business to come before the board, the meeting was adjourned at 10:45 am.

  
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Nancy Bollingberg, Board President

  
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Susette R. Allmaras, Business Manager

11/20/19  
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Date approved