

## EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

### MINUTES OF MEETING

August 28, 2019

The regular board meeting of East Central Center for Exceptional Children was held in the East Central Conference room on August 28, 2019, at 10:00 am.

**Members Present:** Nancy Bollingberg, Jill Louters, Brian Duchscherer, Matt Lokemoen, Kurt Haye, Natalie Becker, Jenna Helseth. **Absent:** Lane Azure.

**Call to Order:** The meeting was called to order by Chairperson Bollingberg.

**Others Present:** Ashly Wolsky, Director; Susette Allmaras, Business Manager; Anna Burger, ECEA Representative

**Additions to Agenda:** Director's contract and East Central director compensation.

**Minutes:** A motion was made by Louters, seconded by Becker to approve the minutes of the July 30, 2019 meeting. Motion carried.

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bills. A motion was made by Louters, seconded by Helseth to approve the financials. Motion carried. A motion was made by Becker, seconded by Helseth to approve the bills. Motion carried.

#### **Director's Report:**

**Staff Training:** Summit was attended by teachers on August 14 – 15, 2019 in Jamestown, ND. All staff participated in training on August 16 at East Central. Upcoming training with Dr. Ryan will be held in Minot on September 12 with East Central teachers attending.

**Indicator 13:** The Indicator 13 (Transition IEPs) results from June 2019 was 100%.

**Paraprofessionals:** Wolsky voiced her concern regarding paraprofessional turnover. Five new paras were hired the first week of school. One of the main reasons for leaving is due to lack of health insurance for this position. Dr. Duchscherer noted the importance of communicating the new East Central staff to the school(s).

#### **Board President's Report:**

President Bollingberg reported that Ashly spoke at a Fessenden-Bowdon staff meeting reporting on special education pushing into the classrooms and other special ed topics. Ashly also spoke at Pingree-Buchanan and Kensal meetings with board members agreeing she is a very valuable resource to their schools.

**Hourly Pay:** Ashly recommended a 2% increase for itinerant staff and paraprofessional subs for the 2019-20 school year. A motion was made by Louters and seconded by Helseth to increase the sub pay to \$13.11/hr

and \$142/day. After discussion the motion was amended by Louters and seconded by Helseth to increase pay for all itinerant staff and subs by 2%. Motion carried.

**Annual Year End State Report:** Ashly presented the East Central Annual Year End State Report. A motion was made by Helseth and seconded by Becker to approve the report. Motion carried.

**Sick Leave Bank Policy:** A motion was made by Helseth and seconded by Louters to approve the first reading of the Sick Leave Bank Policy. Motion approved.

**Teacher Contracts:** A motion was made by Louters and seconded by Becker to approve the teacher contracts. Motion carried.

**Director contract:** Ashly requested a change in the sick leave allowance in the contract. The contract currently reads "DIRECTOR shall be entitled to 12 days of sick leave annually." She requested being able to carryover sick leave as the teachers do. After discussion a motion was made by Duchscherer and seconded by Helseth to allow sick leave to accumulate to 90 days with no buyback option. Motion approved. Vacation time was also addressed. Currently the director contract reads "DIRECTOR shall receive 12 days of vacation annually, exclusive of school holidays." Ashly requested carryover of days. After discussion a motion was made by Hayes and seconded by Louters to allow a carryover of vacation days with a cap of 25 days, with a buy back option of 25% per day over 25 days. Motion carried.

**Professional Negotiation Agreement:** A motion was made by Louters and seconded by Becker to approve the 2019-20 Professional Negotiation Agreement. Motion carried.


**Election of Officers:** Election of Officers for the East Central Board were held. Nominations for President were opened. A motion was made by Duchscherer, seconded by Lokemoen to nominate Nancy Bollingberg as Board President. With no further nominations, nominations ceased and a unanimous ballot was cast for Bollingberg as President. Motion carried.


Nominations for Vice President were then opened. A motion was made by Becker and seconded by Hayes to nominate Brian Duchscherer as Vice President. With no further nominations, nominations ceased and a unanimous ballot was cast for Ducherer as Vice President. Motion carried.

**East Central Director meeting compensation:** Lokemoen questioned why the East Central Board Members were paid \$10 for each meeting attended. It was agreed to review this policy at the next meeting.

The next regular board meeting will be September 17, 2019 at 10:00 am at the East Central office.

With no further business to come before the board, the meeting was adjourned.

  
Nancy Bollingberg, Board President

  
Susette R. Allmaras, Business Manager

9-17-19  
Date approved