

## EAST CENTRAL CENTER FOR EXCEPTIONAL CHILDREN

### MINUTES OF MEETING

January 21, 2019

The regular board meeting of East Central Center for Exceptional Children was held in the East Central Conference room on January 21, 2019, at 10:00 am.

**Members Present:** Nancy Bollingberg, Brian Duchscherer, Jill Louters, Jenna Helseth, Natalie Becker, Tom Tracy, Lane Azure and Kurt Hayes

**Call to Order:** The meeting was called to order by Chairperson Bollingberg.

**Others Present:** Ashly Wolsky, Coordinator; Susette Allmaras, Business Manager; Danell Pranke, Social Worker and Allison Haley, ECEA representative.

**Additions to the Agenda:** Comp time and technology were added to Other.

**Minutes:** A motion was made by Jill Louters and seconded by Natalie Becker to approve the minutes of the December 17, 2018 meeting. Motion carried.

#### **Coordinator's Report:**

**Financial Report and Monthly Bills:** Reviewed financial report and monthly bills. Ashly Wolsky reported the 2018-2019 budget was entered into the accounting system. Assessment calculations will be reviewed, and any changes needed will be made to the 4<sup>th</sup> quarter amount. Wolsky reported that the Business Manager is continuing to review the Medicaid claims. A motion was made by Jenna Helseth and seconded by Natalie Becker to approve the financial report and monthly bills.

**Social Worker:** Ashley Wolsky welcomed Danell Pranke as the new Social Worker. Danell Pranke has been visiting the school and creating student schedules. Currently her case load is 25 students.

**Professional Development for East Central Staff:** Zones of Regulation training has been scheduled for the first Monday of each month, February through May for East Central Staff. Training is provided by Tara Hanson and Kathy Gewont from Lake Region Human Services. The paraprofessionals will meet in the morning and teachers in the afternoon. The training will be done at the East Central Center for Exceptional Children office in New Rockford.

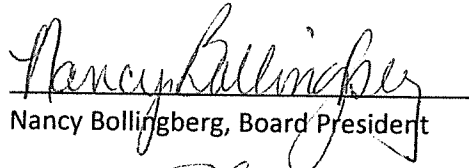
**Preschool Fall of 2019 at East Central:** Fall 2019 preschool at East Central is in the early planning stages. Looking to possibly partner with Head Start and/or Anne Carlsen on this project.

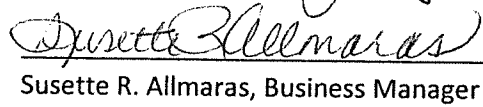
**Comp Time:** Ashly Wolsky asked the Board members if comp time is used by their staff as the issue has come up with some East Central staff. After discussion it was agreed that the use of comp time is discretionary.

**Technology:** East Central is not looking to purchase new technology, such as printers, and would like to use the schools' printers, reimbursing the schools as appropriate.

**Coordinator Evaluation:** Chairperson Bollingberg thanked the Board Members for completing the online Coordinator Evaluation. A motion was made by Jenna Helseth and seconded by Kurt Hayes to approve the evaluation. Motion carried. Ashly Wolsky will begin to provide the Board members with weekly updates for informational purposes.

With no further business to come before the board, the meeting was adjourned. The next regular board meeting will be Wednesday, February 20, 2019, 10:00 am, at the East Central building.

  
Nancy Bollingberg, Board President

  
Susette R. Allmaras, Business Manager

1/21/19  
Date approved